**C****andidate Evaluation Form**

|  |  |  |  |
| --- | --- | --- | --- |
| *Date:* | Click or tap to enter a date. | *Candidate:* |  |
| *Interviewer:* |  | ***Position:*** |  |

***Complete this form by rating the applicant’s qualifications for the position to which they applied. Provide comments to support your rating and add context.***

|  |  |  |  |
| --- | --- | --- | --- |
| **1** | **2** | **3** | **4** |
| *Clearly misses requirements* | *Less than requirements* | *Meets requirements* | *Exceeds requirements* |

* **Candidate experience and prior roles, as it relates to the requirements of the position:** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.

* **Required job functional/technical skills:** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.

* **Competency #1 assessed during the interview:** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.

* **Competency #2 assessed during the interview (if applicable):** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.

* **Organization and culture alignment:** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.

* **How do you rate this candidate relative to the standard for this position?** Click or tap here to enter text.

**Rating (scale of 1-4):** Choose an item.